

## INFORMATION POINT VOLUNTEER

### About Information Points

Our information points ensure people visiting breast clinics have easy access to information leaflets and resources and make it easier for healthcare professionals to provide information.

As an information point volunteer, you will help connect people to Breast Cancer Now and the work we do to support those living with breast cancer. By volunteering 1 to 2 hours a month you will ensure people have access to clear and helpful information on breast cancer and what support and treatments are available.

### What will I be doing?

- Liaise with healthcare professionals to stock and manage the information point
- Order new publications using an online system
- Support breast care nurses in providing information for their patients
- You will tidy and reorganise the content of the information point to be eye-catching
- You will visit your information point for 1 to 2 hours each month at a time that is suitable for you

### What skills and qualities do I need?

- Able to work on your own initiative
- Confident using the internet and ordering items (or a willingness to learn)
- Good interpersonal skills
- Able to work within Breast Cancer Now's policies and guidelines

### What training and support will I receive?

- You will attend a 2 hour online welcome workshop introducing you to the charity
- You will receive role specific training including how to use the publications ordering website to manage stock levels at your hospital
- Breast Cancer Now will reimburse reasonable expenses in line with our expenses policy
- The information point team send regular email newsletters, hold online get togethers and check in by phone regularly
- The volunteer hub are always on hand to support you and hold regular online events for volunteers

### What will I gain from this role?

- Experience of volunteering in a healthcare setting
- Organisational skills
- Developing knowledge around the topic of breast cancer
- The opportunity to network with new people such as Breast Cancer Now staff, other volunteers, and healthcare professionals